

Government of West Bengal
Backward Classes Welfare Department
Writers' Buildings, Kolkata – 1.

Memo No. 3005(18)–BCW / MR- 221 / 08 Date: 10-11-2008

From: M. Pandit, WBCS (Exe)
Joint Commissioner for Reservation &
E.O. Joint Secretary, to the Govt. of West Bengal.

To : The District Magistrate, (All)

Sub : Issuance of Caste Certificates.

S i r,

It has been brought to the notice of this Department from different quarters that the persons applying for SC/ST/OBC Certificates to the concerned Sub-divisional Officers /Additional District Magistrate, South 24 Pgs. have been facing lots of difficulties regarding production of different documents to prove the genuineness of their claims. It has been specifically complained that the offices have been claiming copies of land deeds prior to 1950 in support of their claims for belonging to a particular caste / tribe and also citizenship and residential status. In this connection, Rule 7B, 7C & 7D of the West Bengal Scheduled Castes & Scheduled Tribes (Identification) Rules 1995 may be referred to wherein detailed procedure and requirements regarding issue of caste certificates have been laid down. While an applicant may furnish documentary evidences in support of his caste/tribe identity and his permanent residence, it is not mandatory to submit such documentary evidences and in absence of any documentary evidence, a certificate can be issued after due enquiry / hearing into the application by the Concerned Authority. Unnecessary demand for production of land deeds prior to 1950 is causing serious grievances among the people belonging to SC/ST/OBC caste / tribe / community.

In view of the above, you are requested to issue instructions to all concerned categorically asking them not to insist on production of copy of land deed as a proof of caste / tribe or residence and follow the rules and procedure for disposal of application for issue of SC/ST/OBC certificates as laid down in the Rules as mentioned above.

It has further been noticed that lots of applications for issue of SC/ST/OBC certificates are lying pending in the different SDO/BDO Offices. In this connection, I am directed to request you to **arrange to organize special camps for disposal of all pending cases to bring down the pendency at zero level.**

In this connection, you are also requested to see that the caste certificates in respect of rural areas are **delivered from the Block OfficePs** so that the incumbents are saved from the trouble of attending offices of the Sub-division Officers.

Yours faithfully,
Sd/-
Joint Commissioner for Reservation

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Copy forwarded for information to Additional District Magistrate, South 24 Pgs.

Joint Commissioner for Reservation