

Minutes of Meeting of the Tender Committee for Selection of agency for training of SC/ST students for National Eligibility cum Entrance Test and Joint Entrance examinations

Date: 23/02/2021

Venue: Conference Hall, WB SC ST Development & Finance Corporation, Salt Lake

Ref. e-NIT No. 4104/SCTB, dated-15/02/2021

Sub: Pre-bid meeting

Present: As per list enclosed.

In chair- Atonu Chatterjee, Additional Secretary, Backward Classes Welfare Department

Salient features of the Bid document, manners of submission of bid, pre-qualification & process of evaluation was explained in brief to the prospective bidders present. They were asked to raise/discuss points which require further clarification. Representatives of Guidance Foundation did not mention any point.

Representative of Motion Education requested clarification on 2 points-

Queries raised by Motion Education	Clarification provided
Whether the department wants online & offline class in the ratio of 2 days: 4 days per week.	It was clarified that generally the selected bidders shall have to arrange for off line classes in all the centers. Online classes need to be conducted during emergency situation and exigency i.e. Covid-19 situation. So there should be provisions of both types of classes for smooth switchover. The Standard Operating Procedure on preventive measures issued by Ministry of Health & Family Welfare, Govt. of India dated 08/09/2020 for face to face offline classes is needed to be followed.
Whether technical bid and the supporting documents are to be uploaded once or twice	Since, two separate tenders are being uploaded in a single notice, technical bid along with supporting documents need to be uploaded twice, once for zone A & second time for zone B

Representative of Voice Public School requested clarification on following point-

Queries raised by Voice Public School	Clarification provided
Whether training can be conducted in residential fashion.	It was clarified that the Coaching will be conducted in non-residential mode in 36 training centres which do already exist & mentioned in the bid document.

Representative of Edudigm requested clarification on following points-

Queries raised by Edudigm	Clarification provided
Whether Financial Bid has to be submitted separately for the Zones.	It was clarified that the intending bidders shall have to submit financial bid separately for zone A & B in two separate BOQs.

These apart, the following decisions were taken & agreed upon by the prospective bidders-

1. Participation of bidders for both the zones A & B is mandatory & not optional.
2. Intending bidders shall have to submit bid security (EMD) of Rs. 1, 00,000 plus Rs. 5,000 as cost of bidding document by banker's cheque/ pay order/DD to be drawn in favour of "West Bengal SC ST & OBC Development & Finance Corporation". The Corporation, in turn, shall issue a receipt which is to be uploaded through e-tender portal.
3. No request for extension of time beyond schedule hours for submission of bid shall be entertained.
4. Prospective bidders were requested to submit hardcopy of technical bid in sealed cover by last date & time of submission of bid.

The proceeding is being uploaded in the e-tender portal. The copy of the proceeding is also being circulated to the prospective bidders through e-mail.

Since, minor changes were made without altering the main parameters of the e-tender; no corrigendum was required to be issued.

The proceeding may be treated as an integral part of the bid document referred above.

Sd-
(Parthapratim Manna)
Managing Director

WB SC ST & OBC Dev. & Fin. Corporation

Sd-
(Atonu Chatterjee)
Additional Secretary

Backward Classes Welfare Department

Memo No. 4226(7)/SCTB

Date-25/02/2021

Copy forwarded for information & necessary action to:

1. Saibal Chakraborty, WBCS (Exe.), Joint Secretary & Joint Director, BCW & TD Dte.
2. Abhijit Mukherjee, WBCS (Exe.), JCR & ex-officio Joint Secretary, BCW Deptt.
3. Debashis Halder, Deputy Secretary, Tribal Development Dept.
4. Edudigm
5. Voice Public School
6. Motion Education
7. Guidance Foundation

Sd-
Managing Director
WB SC ST & OBC Dev. & Fin. Corporation