


**Backward classes Welfare Department**  
Administrative Building, 4<sup>th</sup> & 5<sup>th</sup> Floor,  
DJ-4, Sector -II, Bidhannagar, Kolkata-700 091  
Website: [www.anagrasarkalyan.gov.in](http://www.anagrasarkalyan.gov.in)

No. 413(Sanction)/23099/5/2020-BCW

Dated: 03.03.2025

**Subject: Sanction order for Grant-in-Aid (in Cash)**

1. **Sanctioning Authority:** Backward Classes Welfare Department, Govt. of West Bengal.
2. **Name of the Grantee Institution:** The West Bengal Rajbanshi Development & Cultural Board.
3. **Address of the Grantee Institution:** Cooch Behar, Dist.- Cooch Behar.
4. **Category of Grantee Institution & Category No.:** Statutory Bodies, 2(iii).
5. **Amount Sanctioned:** Rs.5,55,000/- (Rupees Five lakh Fifty-five thousand) only.
6. **Name of the DDO (By Desgn.):** District Magistrate, Cooch Behar.
7. **Department Code:** SC
8. **Name of Treasury/Pay & Accounts Office:** Treasury Officer, Cooch Behar.
9. **Nature of Grant:**
  - a) **Recurring or Non-recurring (R or N):** Recurring (R)
  - b) **Capital or Revenue (C or R):** Revenue (R)
  - c) **Detail Head-31 or 35:** 31
10. **Condition of Grant (Utilization Certificate required - Yes or No):** Yes
11. **Category of Grant:** Administrative expenses of West Bengal Rajbanshi Dev. & Cultural Board.
12. **Purpose of Grant:** For maintenance of office expenses, Staff Salary and payment of honorarium of the official of the West Bengal Rajbanshi Dev. & Cultural Board.
13. An amount of Rs.5,55,000/- (Rupees Five lakh Fifty-five thousand) only is hereby sanctioned and allotted in favour of the District Magistrate, Cooch Behar from the Head of Account, "07-2225-Welfare of Scheduled Castes, Scheduled Tribes, Other Backward Classes and Minorities-80-GENERAL-800-Other Expenditure-061- West Bengal Rajbanshi Development & Cultural Board-V-31-Grants-in-Aid-02-Other Grants" under Demand No.'07' and Department Code: SC for 2024-25 and payable to Grantee Institution by A/c. Payee cheque.
14. **Head of Account Code:** "07-2225-80-800-061-V-31-02-V"
15. **Name of Scheme:** Administrative Expenditure
16. **The amount will be drawn in T.R. Form No.:** 31
17. **The sanctioned amount will be payable to** Member Secretary, The West Bengal Rajbanshi Development & Cultural Board.
18. **Any other information:** Nil
19. This Order issues with concurrence of the Finance Department, vide their UO No. Group P2/2023-2024/1183 dated 28.02.2024, read with the concurrence of Financial Advisor, BCW Department, vide his U.O. No. 079/FA/BCW dated 27.02.2025.
20. Total released amount is within 100% of Budget Provision of the above mentioned head of Account during 2024-25.
21. The Principal Accountant General, West Bengal and others concerned are being informed.

  
(Abhijit Mukherjee)  
JCR & Additional Secretary  
to the Government of West Bengal



Copy forwarded for information and necessary action to:

1. The Principal Accountant General (General and Social Sector Audit), West Bengal, Treasury Buildings, Kolkata - 700 001;
2. The Accountant General (A & E), West Bengal, Treasury Buildings, Kolkata - 700 001;
3. The Private Secretary to Hon'ble Chief Minister, Govt. of West Bengal;
4. The District Magistrate, Cooch Behar.  
- He is requested to act as Drawing and Disbursing Officer in this regard.
5. The Member Secretary, The West Bengal Rajbanshi Development & Cultural Board;
6. The Treasury Officer, Cooch Behar;
7. The Finance Department (Gr.E/Gr.N), Govt. of West Bengal;
8. The Financial Advisor, BCW Department;
9. The Director, Cultural Research Institute;
10. The Private Secretary to Hon'ble MoS (I/C) of this Department;
11. The Budget Cell of this Department;
- ✓12. The Website of this Department.

JCR & Additional Secretary  
to the Government of West Bengal